

Village Theatre

2018-2019

INSTITUTE/PATHWAY to INSTITUTE

Contract

Student _____ Grade: _____ Age: _____ School: _____

Parent/Guardian(s): _____ / _____

Mailing address: _____ City _____ State _____ Zip _____

Parent/Guardian Cell: _____ / _____ Home Phone: _____

Parent/Guardian Email: _____ Student Email: _____

Student Cell: _____

Parent/Guardian Employers (optional): _____ / _____

Offsite permission: My child has permission to go off site in between classes or on breaks: _____

Institute/Pathway Agreement

We understand that as a Student and Parent/Guardian, we have the following responsibilities:

- 1) **Nine Month Agreement:** I am making a nine-month commitment to Village Theatre and they are making a nine-month commitment to me and my development. I am committing to attend the Institute/Pathway Foundation classes throughout the 9-month program.
- 2) **Extenuating Circumstances:** If circumstances make it impossible for me to complete my Institute track, I understand that I must submit a letter of explanation, and have a meeting with the staff. I understand that Institute tuition is required for the full 9 months regardless of my attendance.
- 3) **Program Quality:** I acknowledge that the Institute/Pathway standards are of the highest caliber and will do the work required to the absolute best of my ability. I understand that "slacking off" may result in a conference and even removal from the program without refund of tuition.
- 4) **Transportation:** I will make certain I have/my student has transportation to and from the theatre. I release Village Theatre from responsibility after the scheduled ending time.
- 5) **Unexcused Absences:** I understand that unexcused absences or late arrivals hurt me and other students and may result in removal from the program without refund of tuition.
- 6) **Productions & Extra Classes:** I understand that I may also take any KIDSTAGE classes for a discount, in addition to the Foundation classes. My participation in Productions is encouraged, but is optional. I understand that Productions have a separate tuition.
- 7) **Student Conferences:** I understand that I/my student must sign up for at least one student conference during the school year with the Institute Manager, not including the Entrance Meeting.
- 8) I agree to all financial obligations as explained in the **Tuition Agreement** document.
- 9) I have been provided and will read/agree to supplemental information regarding KIDSTAGE policies and best practices.

Visitor Policy

- 1) For insurance purposes, participants **may not** bring visitors to class or rehearsal.
- 2) Village Theatre Institute has an open-ear policy, but we do ask that parents remain outside the classroom.

I have read and agree with the above:

Parent/Guardian Signature: _____ /Date _____

Student: _____ /Date: _____