

# Village Theatre

## KIDSTAGE

### Internships

*Application*

Location: (check one)       Issaquah       Everett

Name of Applicant: \_\_\_\_\_

Age: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
*(Usually needs to be 18 and over)*

Candidate Email: \_\_\_\_\_ Parent/Guardian email: \_\_\_\_\_

Parent/Guardian name: \_\_\_\_\_ Parent/Guardian Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

*General Descriptions for each of these positions can be found starting on page 3*

Please circle which quarter you would like to be considered for:      Summer      Fall      Spring

Please select which disciplines you would like to be considered for (check all that apply)

- Management
  - Stage Management*
  - Production Management*
- Direction
  - Direction*
  - Choreography*
  - Music Direction*
- Design
  - Scenic Design*
  - Costume Design*
  - Lighting Design*
  - Properties Design*
  - Sound Design/Sound Engineer*

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1. Please share with us your background/experience in theatre, on stage or behind the scenes.

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2. Why do you want to participate in the Village Theatre KIDSTAGE Internship program?

3. Do you have any specific skills in the position for which you are applying?

4. What skills you would like to develop? Specific areas of interest?

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Please send application, letter of interest, and resume to:

ISSAQUAH APPLICANTS:

Attn: KIDSTAGE

Village Theatre

303 Front Street North, Issaquah, WA 98027

Or email: sbixler@villagetheatre.org

EVERETT APPLICANTS:

Attn: KIDSTAGE

Village Theatre

2730 Wetmore Avenue, Everett WA 98201

Or email: aalonso@villagetheatre.org

Thank you so much for your interest in KIDSTAGE!

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### Internship Position General Descriptions

#### **Summer Independent Production:**

This production is entirely directed, designed, and produced by young intern artists up to 20 years of age. Typically, Summer Independent Production interns have advanced through progressive challenges in professionally-guided Management, Direction, Design, Technical, and roles through previous TAP (Theatre Apprentice Program) experiences. A customized learning plan is developed with the appropriate mentor and involves weekly mandatory attendance at rehearsals and production meetings, research/journaling, and mentor review meetings. Written work includes a journal as well as self and program evaluation. Internships are usually a minimum of 20 hours per week.

Duties are as assigned and can include:

#### *Management*

- *Stage Management* – Taking blocking, line and rehearsal notes, and helping organize costume fittings, prop lists, and other pertinent show data and information.
- *Production Management* – General office and administrative work including: Collection of important paperwork, taking and distributing production meeting notes, organizing volunteers, coordinating text, art, and proofing for playbills, organizing and distributing posters/postcards for mailing, to families, and to cast/crew.
- *Technical Director* – Coordinate the design team and technical staff: Work with carpenters, painters, and designers to execute a scenic design, learn how to create Autocad drawings of scenery, oversee a scenic materials budget, help to engineer scenery.

#### *Direction*

- *Direction* – Create stage pictures, work with actors, help tell the story, do dramaturgical research, and coach actors in scenes.
- *Choreography* – Teach and notate dance steps and formations, clean dance combinations, create original choreography, teach students techniques and dance steps, and run daily fitness conditioning warm-ups with actors.
- *Music Direction* – Work with singers to teach/rehearse music, help teach harmonies, parts, and clean vocal performances.

#### *Design*

- *Scenic Design* – Create an exciting, safe, and visually interesting performance space for the show. Create a floor plan, front and rear elevations, color renderings, and a 3D model.
- *Costume Design* – Create costumes benefitting the characters, story, and actor needs. Produce sketches and color renderings of designs, as well as choose appropriate fabrics for the performance space and actor movement used in the show.
- *Lighting Design* – Create a light plot, and program cues on a light board. Use different lighting instruments and colors of light to appropriately illuminate the performance space. Mimic different lighting conditions (daylight, nighttime, indoors, outdoors, etc.), as well as enhance the mood of a scene.
- *Properties Design* – Create handheld props and furniture that complete the performance space and the actor's performance. Research show environment and different construction techniques to produce items that appear authentic, can stand up to performance use, and help inform the overall story.

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- *Sound Design/Sound Engineer*– Work with the dynamics of the performance space to determine microphone, cable, and speaker placement, balance levels of all sound sources for all areas of the audience. Pull/create sound effects. Determine all sound cues.