

Village Theatre

2011-2012 INSTITUTE

Contract

Student: _____ Grade: _____ Age: _____ School: _____

Parent/Guardian(s): _____/_____

Mailing address: _____ City _____ State _____ Zip _____

Parent/Guardian Cell: _____/_____ Home phone: _____

Parent/Guardian Email: _____

Student Cell: _____ (parent initials for permission to use student cell for contact _____)

Parent/Guardian Employers (optional): _____/_____

Offsite permission: My child has permission to go off site in between classes or on breaks: _____

Institute Agreement

We understand that as a Student and Parent/Guardian, we have the following responsibilities:

- 1) I am committing to attend the Institute Foundation classes throughout the 9 month program. I understand that I may also take any KIDSTAGE classes/Institute elective courses, in addition to the Foundation classes, at no additional tuition cost.
- 2) Nine Month Agreement: I am making a nine month commitment to Village Theatre and they are making a nine month commitment to me and my development. If circumstances make it impossible for me to complete my Institute track, I understand that I must submit a letter of explanation, and have a meeting with the staff.
- 3) I acknowledge that the Institute standards are of the highest caliber and will do the work required to the absolute best of my ability. I understand that "slacking off" may result in a conference and even removal from the program without refund of tuition.
- 4) Transportation: I will make certain I have/my student has transportation to and from the theatre. I release Village Theatre from responsibility after the scheduled ending time.
- 5) Drop off: I will arrive no earlier than 15 minutes before class.
- 6) Pick up: I will leave no later than 5 minutes after ending time.
- 7) Unexcused Absences: I understand that unexcused absences or tardies hurt me and other students and may result in removal from the program without refund of tuition.
- 8) My participation in Productions and Performance Intensives is encouraged, but is optional. I understand that these have a separate tuition.
- 9) I understand that Institute tuition is required for the full 9 months regardless of my attendance.
- 10) I agree to all financial obligations as explained in the **Tuition Agreement** document.

Visitor Policy

- 1) For insurance purposes, participants **may not** bring visitors to class or rehearsal.
- 2) Village Theatre Institute has an open-ear policy, but we do ask that parents remain outside the classroom.

I have read and agree with the above:

Parent/Guardian Signature: _____/Date _____

Student: _____/Date: _____